

VALLABHBHAI PATEL CHEST INSTITUTE
UNIVERSITY OF DELHI
DELHI-110007



VPCI/Admn.II/IPR/2025/1928

22 Jan, 2025

CIRCULAR

Sub: Submission of Immovable Property Return (IPR) for the year 2025.

In terms of Rule 18 (1) of CCS (conduct) Rules, 1964 and instructions issued by Ministry of Human Resource Development, Government of India vide Office Memorandum No. C-19011/7/2017-Vig. dated 21.12.2017, the Immovable Property Return (IPR) is required to be furnish in the prescribed format by all the Government Servants belonging to Group – A, B & C and IPR should be submitted latest by 31st January of each year and time to time circulars issued from this office on the above subject, accordingly.

The Immovable Property Return for the year of 2024 (as on 31.12.2024) is to be submitted by 31st January, 2025. Therefore, all teaching & non-teaching staff are hereby required to furnish their Immovable Property Return (IPR) in the appropriate format for the year 2024 well in time by 31.01.2025.

This issues with the approval of the Competent Authority.

Encl: Performa (printed overleaf)

Assistant Registrar (Admn.II)

Copy to:

- All faculty members/sectional incharge – for circulation among staff working under them.
- Website Division - for uploading on the Institute's website.
- Notice Board.
- Master Copy

Form for Annual Immovable Property Return

Name of the Officer (in Full) and Service the officer belongs _____

1. Present Post:

2. Present Pay: Rs.

Name of District, Sub-Division, Taluk and Village in Which Property is situated	Name and details of property			If not in own name state in whose name held and his/her relationship to the Government servant	How acquired whether by purchase, lease**, mortgage, inheritance, gift, or otherwise, with date of acquisition and name with details of person/persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings	Lands	*Present value				
1	2	3	4	5	6	7	8

Signature.....

Date.....

In applicable clause to be struck out.

*In case where it is not possible to assess the value accurately, the approximate value in relation to present conditions may be indicate.

** Includes short-term lease also.